

**Group:** Adult Social Care. Multiple roles

**Job title:** Social Worker - Standard (Adults) - Social Care Qualified

**Location:** Merseyside

**Employment type:** Temporary

**Job Description:**

Temporary social workers needed to focus on the CLT backlog as part of a dedicated project. Workers will be assigned three cases weekly, with a focus on completing required tasks and advancing case closures. Upon closing a task, a new case will be assigned. This will be a dedicated project to address backlog, reduce wait times, and ensure referrals are progressed and closed efficiently.

**Main Duties & Responsibilities – Temporary Social Worker (CLT Backlog Project)**

* **Case Management:**
	+ Manage an active caseload of three assigned cases per week, focused on progressing and closing each case efficiently.
	+ Complete all required casework tasks (assessments, documentation, planning, reviews) in line with statutory and organizational standards.
	+ Upon closure of a case, promptly take on a new case from the backlog as assigned.
* **Backlog Reduction:**
	+ Work as part of a dedicated team to address the CLT backlog, aiming to reduce wait times and ensure timely progression of referrals.
	+ Prioritize cases according to urgency, risk, and organizational guidance.
* **Collaboration & Communication:**
	+ Liaise with clients, families, and relevant professionals to gather information and coordinate support.
	+ Maintain clear, timely, and accurate records for all cases.
* **Safeguarding:**
	+ Identify and respond to safeguarding concerns, ensuring prompt escalation and adherence to safeguarding procedures.
* **Reporting & Feedback:**
	+ Provide regular updates to project leads or supervisors on case progress, challenges, and outcomes.
	+ Contribute to project evaluation by sharing feedback on processes and barriers to case closure.
* **Compliance:**
	+ Adhere to all relevant legislation, codes of practice, and organizational policies throughout the project.

**For an informal confidential chat about this role and others**

**Call 01704 337133**

